#1 F.D.

**School Drill Documentation Form** 

Type of Drill	Number/Schedule			
Fire	Five - Three drills must be completed by December 1			
Tornado	Two – One drill must be completed in March			
Safety/Security	Three – One drill must be completed prior to December 1 and one after January 1 • One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material.  • One drill shall include security measures of a potentially dangerous individual on or near the school premises.  • Seek input from the administration of the school and local public safety on the nature of the drill.			
Note - At least or	ne of the drills must be conducted during a l	lunch or recess period, or at anothe	er time when students	
School: Ind	um (ale Elemento	·		
Principal:	^ \ \ \ \ \ \ .	,		
Date of drill: $\frac{9}{2}$	Number of stud	dents: Number of	staff: <u>52</u>	
(Sa) £316	(a.m./p.m.) Time conclute of the Drill (Check the appropriate box)	uded: 9:20 (a.m)	./p.m.)	
☐ Before school	During class time	☐ Passing time	□ Recess	
□ Lunch time	□ Assembly	□ After school	□ Other:	
Remarks:			······································	
		Tornado drill number 1 2 f	or the 2023/2024 school year r the 2023/2024 school year	
Title of person cond	ducting drill:	rencipal		
Name of person conducting drill:  Title of person conducting drill:  Signature or person conducting drill:		Date:	9/20/24	
	dinated with agencies such as law enforcen			
Agency:	Name:	Tit	le:	
Agency:	Name:	Tit	le:	
Agency:	Name:	Title:		

Must post on the school's website within 30 days after completing the drill. The form must be maintained on the school website for at least three years.

School Drill Documentation Form Type of Drill Number/Schedule Fire Five - Three drills must be completed by December 1 Tornado Two - One drill must be completed in March Three – One drill must be completed prior to December 1 and one after January 1 • One drill shall Safety/Security include security measures that are appropriate to an emergency such as the release of a hazardous material. One drill shall include security measures of a potentially dangerous individual on or near the school premises. Seek input from the administration of the school and local public safety on the nature of the drill. Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms. School: Indian Lake Elementary Principal: Dr. Sarah Bacalia Date of drill: 10/16/2024 Number of students: 268 Number of staff: 50 Time initiated: 11:02 a.m. (a.m./p.m.) Time concluded: 11:06 (a.m./p.m.) a.m. Situation at Start of the Drill (Check the appropriate box) **✓**During class time □ Before school □ Passing time □ Recess Lunch time □ Assembly ☐ After school Other: Remarks: This report is for: Fire drill number 1 2 3 4 5 for the 2023/2024 school year (circle number next to applicable drill) Tornado drill number 1 2 for the 2023/2024 school year Safety/Security drill number 1/2 3 for the 2023/2024 school year 2024-25 Name of person conducting drill: \_\_\_\_ Dr. Sarah Bacalia Title of person conducting drill: Principal Signature or person conducting drill: \_\_\_\_\_ Date: \_\_\_\_ 10/16/24 If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title. Agency: \_\_\_\_\_\_ Name: \_\_\_\_\_\_ Title: \_\_\_\_\_ Agency: \_\_\_\_\_\_ Name: \_\_\_\_\_\_ Title: \_\_\_\_\_ Agency: \_\_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

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Note - At least or are gathered but	ne of the drills must be conducted a not in classrooms.	during a lunch or recess period, or	at another time when students		
School: In	dian Lake Elementary		100 - 200 20 0 - 1 - 1 - 1 - 1 - 1		
Principal:	Dr. Sarah Bacalia				
Date of drill:1	0/25/2024 Number	er of students: 271 N	umber of staff: 53		
Time initiated:	10.52	me concluded: 10:56	(a.m)/p.m.)		
Situation at Star	t of the Drill (Check the appropria	te box)			
□ Before school	During class time	Passing time	□ Recess		
☐ Lunch time	i Assembly	□ After school	□ Other:		
Remarks:					
	eport is for: Fire drill number 1 ()3  nducting drill: Dr. Sarah Ba	Tornado drill num Safety/Security drill numbe	(circle number next to applicable drings) sher 1 2 for the <del>2023/2024</del> school year 1 2 3 for the 2023/2024 school year 2024-25		
	lucting drill: Principal				
Signature or persor	n conducting drill:	<i>3</i> 45			
f the drill was coord agency, official's na	dinated with agencies such as law me, and title.	enforcement, fire department, or e			
Agency:	N	ame:	Title:		
			Title:		
Agency:	Nan	ne:	Title:		

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